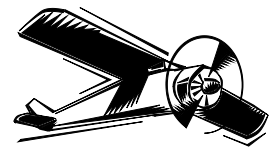


# FENLAND AERO CLUB – Management Team

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## MINUTES OF A MEETING OF THE FENLAND AERO CLUB MANAGEMENT TEAM

<b>Present:</b>	Jeff Helm (JH), Alan Plummer (AP), David Capon (DC), David Petters (DP)
<b>Others in Attendance:</b>	Rob Rowley

**MONDAY, 14 DECEMBER 2020**

Video Conference Meeting Convened 17:30

**1) APOLOGIES:** Michael Humphrey

### **2) OUTSTANDING ACTIONS**

JH stated that he had contacted Roland White regarding the fuel pump annual electrical test and Roland said the national petrol station regulator has suspended all on-site testing and he will visit the airfield next year when allowed. JH is awaiting a call back regarding the fuel pump leak test.

DP reported that he had called Robert Stilgoe regarding his expression of interest earlier in the year to set up a helicopter flying school at Fenland. Robert is still very interested for late spring 2021. His outstanding queries related to the size of the hangars for R22/R44 and the ability to refuel without constant hover taxiing to the pumps. AP asked what the benefits for the club would be and whether there was a demand for helicopter training. DP replied that the landlords were keen to expand the airfield, the club would have additional hangarage and more members. JH stated we would need members and landlord approval, hangars building and licence agreeing. Further conversations will take place in the new year. DP suggested we survey the members to ask out if they want a helicopter school. **Action JH to survey the members to find out what they want for the future of Fenland Aero Club, helicopters/gyrocopters/microlights etc.**

### **3) ADMIN**

JH reported that the handover from the previous committee was complete. A £100 donation was kindly received today from Margaret and Tony Smetham in respect of the late Brian Smetham.

### **4) FINANCE**

AP showed interim accounts from 01 April to 30 November and will next work on an end of financial year forecast. The current deficit excluding the £25000 Covid grant is just over £2000. Covid has affected fuel sales and landing fees, we are approximately £10000 down on fuel sales.

DP asked about the Covid grant, its intentions, and whether the grant should support/have supported the businesses on the airfield. **Action ALL it was agreed to review the grants at the next meeting.**

JH asked about the members fuel reduction that was in place until the end of January 2021.

**Action JH/AP to produce fuel sales analysis and report back at a future meeting.**

#### **5) AIRFIELD OPERATIONS**

JH asked what arrangements should be in place for the airfield being open over Christmas. **Action DP to talk to Fenland Flying School to ask when they will be at the airfield over Christmas and to recommend what NOTAMs need to be in place.**

DC reported that he met Mr Begley Senior and family at the airfield last Saturday who was assembling his Cygnet to move to the left site of the old hangar. Rob Rowley requested being added to the new hangar waiting list for his Jodel which is currently at Cranwell. There was some discussion around how the hangar waiting list was managed.

The meeting closed at 18:10.

Next meeting: Monday January 18, 2021 at 17:30.

## Fenland Aero Club

### Income and Expenditure Account

For the period from 1 April 2020 to 30 November  
2020

	Actual for period 1 April 2020 to 30-Nov-20 £
<b>Income</b>	
Membership Flying	13998
Membership Associate	1227
Membership Social	606
Landing Fees	4286
Parking	661
New Hangars	22449
Old Hangars	9225
Events	333
Donations	0
Other Income	484
	<hr/> 53269 <hr/>
<b>Fuel</b>	
Sales	76834
Purchases	53047
Opening Stock	23631
Less: Closing Stock	15523
<b>Surplus on Fuel</b>	<hr/> 15679 <hr/>
	<hr/> <b>68948</b> <hr/>
<b>Direct Expenses</b>	
Hangar Costs	887
Fuel Costs	1598
Tokheim	1275
Forest Aviation	0
Pressure Testing	234
Other	234
	<hr/> 3994 <hr/>
<b>Overheads</b>	
Insurance	8222
Rent	33186
Light & Heat	3744
Airfield General Maintenance	1550
Mowing	4312

Rates	0
Fire Truck Repairs etc	935
Printing, Stationery and Telephone	381
Professional Fees	500
Audit	0
Book-keeping	1326
Legal	1000
Advertising	0
Clubhouse Expenses	3460
Cleaning	2186
Computer & IT	164
Clubhouse Events	0
Licences	2239
Refreshments & Sundries	1580
Barclaycard Charges	1122
Depreciation	1050
Donations	
	66957
<b>Surplus (-Deficit) for the period</b>	<b>-2003</b>
Covid Support Grant (net)	22600
<b>Surplus after Grant</b>	<b>20597</b>