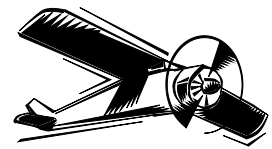


FENLAND AERO CLUB – Management Team

Fenland Airfield, Jekils Bank, Holbeach St Johns Spalding, PE12 8RQ
EGCL / Tel: 01406 - 540330 / Email: secretary@fenlandairfield.co.uk



MINUTES OF A MEETING OF THE FENLAND AERO CLUB MANAGEMENT TEAM

Present:	Jeff Helm (JH), Dave Capon (DC), Michael Humphrey (MH), Steve Brown (SB)
Others in Attendance:	Rob Rowley

MONDAY, 7 JUNE 2021

Video Conference Meeting Convened 19:30

1) APOLOGIES: David Petters, Kerry Allen

2) SAFETY MEETING

SB had received a safety form regarding the AG operator giving headings which apparently brought the aircraft into a confliction with another aircraft. SB said this was putting the club at risk. SB had spoken to the AG operator and advice has been taken onboard.

3) MATTERS ARISING

MH had received a quote of £2400 to level the pile of soil alongside the 08 ditch and the work needs to be done sooner rather than later. JH said he would notify both the landlord and accountable manager and asked about alternative quotes. **Action MH to obtain a second quote.**

MH had also received an estimate of around £550 to produce a topographical survey of the airfield. It was felt this would be worth doing to identify low spots and provide a baseline the future. **Action MH to obtain a formal quote.**

4) ADMIN

New members this month; Jim Smith (flying), John Simpson (social/IER), Stephen Delo (social/IER).

JH had received a request for a partial membership refund after leaving the club. Discussion followed. It was agreed that the membership model is based on an annual payment and a refund would not be possible.

Rob Rowley left the meeting. JH stated that an email has been received from a member asking for full disclosure of the evidence used to produce the 136 page report. Discussion followed. It was

felt that the reason the report is 136 pages is that it contains emails and therefore no further information needs to be provided.

Rob Rowley re-joined the meeting. The team were informed that Dave Westall has resigned from IER manager due to people putting him down, however he will continue as part of the IER crew. The duty rota is complete to the end of July so this is something the new committee can pick up. The team thanked Dave for his efforts to take IER forward.

5) FINANCE

JH presented the monthly accounts for May. Fuel sales were 24k vs a 100k annual budget. The restart grant had been followed up with SDHC and we are awaiting a response. Savings account 75k, current account 56.5k.

6) AGM, JUNE 30 2021

JH had notified all members of the AGM on June 4. The deadline for nominations for President and honorary members is June 9, and rule changes by June 16. SB asked how the voting would work and when committee nominees would introduce themselves. JH replied the rule changes will need to be voted on first prior to the election and therefore it would be helpful to issue a briefing pack to all members in advance of the AGM containing agenda items, rule changes (with rationale) and a written introduction by nominees. A discussion followed on the practicalities of the voting procedure given the club rules are silent. The AGM may need to be in two parts with an adjournment, this will be discussed further in the next management team meeting.

7) AOB

Frosts had contacted DC and hope to progress the Jet A1 gantry.

The meeting closed at 20:41. Next meeting: Monday June 21, 2021 at 19:30.

Date: 01/06/2021
Time: 13:10:32

Fenland Aero Club
Profit and Loss

Page: 1

From: Month 2, May 2021
To: Month 2, May 2021

Chart of Accounts:

Default Layout of Accounts

	<u>Period</u>	<u>Year to Date</u>	
Sales			
Sales - Avgas	8,423.88	20,758.64	
Sales - Jet A1	811.04	3,296.87	
Sales - Landing Fees	337.50	959.19	
Sales - Parking	(60.00)	155.28	
Sales - New Hangar	(2,696.00)	5,392.00	
Sales - Old Hangar	(1,008.00)	2,352.00	
Sales - Hangarage Nissen hut	(152.89)	487.11	
Sales - Flying membership	(14,850.16)	3,638.84	
Sales - Social Membership	(733.68)	160.90	
Sales - Associate Flying Membership	(1,444.72)	340.28	
Other Sales	(2,870.00)	(2,800.00)	
	(14,243.03)		34,741.11
Purchases			
Purchases - Avgas	0.00	15,190.00	
Purchases - Jet A1	0.00	2,250.00	
Purchase Charges	31.93	108.76	
Opening Stock	0.00	8,000.00	
Less Closing Stock	(5,777.15)	(5,777.15)	
	(5,745.22)		19,771.61
Direct Expenses			
Hangar Costs	0.00	319.35	
Direct Fuel Costs	25.98	51.96	
	25.98		371.31
Gross Profit/(Loss):			
	<u>(8,523.79)</u>		<u>14,598.19</u>
Overheads			
Airfield - Electricity	0.00	460.15	
Airfield - General Maintenance	0.00	1,302.00	
Printing, Stationery & Telephone	147.55	190.66	
Professional Fees	126.68	342.33	
Licences	60.00	2,889.00	
Cleaning	12.91	12.91	
Premises Expenses - Clubhouse & Tower	110.04	348.99	
Clothing Costs	0.00	50.00	
Refreshments	304.95	653.29	
Barclaycard charges	29.95	29.95	
General Expenses	351.99	351.99	
	1,144.07		6,631.27
Net Profit/(Loss):			
	<u>(9,667.86)</u>		<u>7,966.92</u>