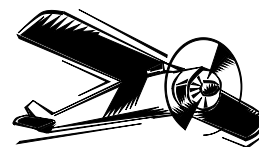


FENLAND AERO CLUB – Management Team

Fenland Airfield, Jekils Bank, Holbeach St Johns Spalding, PE12 8RQ

EGCL / Tel: 01406 - 540330 / Email: secretary@fenlandairfield.co.uk



MINUTES OF THE MEETING OF THE FENLAND AERO CLUB COMMITTEE

Present:	David Petters (DP), Jeff Helm (JH), Braden Connolly (BC), Rynardt Spies (RS), Phil Parsons (PP), Paul Brian (PB), Crosby Johnson (CJ)
Others in Attendance:	

THURSDAY, 25 NOVEMBER 2021 18:00

1) SAFETY MEETING

There were no items to raise.

2) **APOLOGIES:** Steve Brown, Kerry Allen.

3) MINUTES OF PREVIOUS MEETING

The minutes of the committee meeting held on 29 October 2021 were approved.

4) MATTERS ARISING

JH reported that the only feedback from members on the change to make the concrete outside the new hangars airside, related to disabled member access to the hangars and also the small number of disabled spaces in the main car park. DP stated that the accessibility of the clubhouse, car park, toilets etc is a bigger job and needs some thought over the next couple of months. The closest car parking spaces to the new hangar could be outside the Nissen hangar (4 or 5 spaces) and there is also the option for aircraft owners to swap to allow disabled owners to hangar their aircraft in the lower numbered bays. PB said he had spoken to the disabled owners and reassured them a solution would be found. It was agreed the disabled parking spaces outside the Nissen hangar would be implemented with signage and the aerodrome manual updated, the criteria to use being aircraft owners and blue badge holders. **Action JH to update the aerodrome manual and arrange signage.**

5) CLUB ADMINISTRATION

We have 9 new members this month, 8 of which are IER recruits. Jorja Downen (flying), Colin Thomson (social), Mel Taylor (social), John Doherty (social), Kyle Gorf (social), James North (social), Philip Onions (social), Darren Thompson (social) and Rachel Thompson (social).

Regarding the potential legal action, our insurance company advised us that we should open a claim now to avoid prejudicing their position. The ex-management team were contacted and agreed that they were happy to open a claim and handover decision powers to the current committee. The committee excluding JH and DP were asked to vote by email on 12 November, should there be any costs not covered by the insurance policy, these would be paid for using club funds. This was agreed.

Murray Spittal has unfortunately stepped down as Accountable Manager. Ray Nicholson is happy to cover until December 17 but another Accountable Manager will need to be found. We have a job description approved by the CAA.

6) FINANCE

BC presented the October accounts. BC and JH had met with the club accountants to talk through the options for moving FAC to a Limited company by guarantee, potentially in April 2022. This would reduce the liability to members to a fixed amount such as £1. There will be no shareholders, the club will still be owned by the members and continue to operate in the same way as a not for profit and CASC. Ongoing administrative and accountancy costs should be similar to what we pay now. The legal status of the club cannot be changed without member approval through an AGM or EGM.

The airfield valuation is progressing.

7) FUEL

JH reported year to date fuel sales of 100k reaching our annual budget. It is estimated we should sell 125k of fuel this year.

The most recent order of 100LL was +9ppl and this cost will have to be added to the pumps. We have low stock of UL91 and our suppliers have not yet indicated a delivery date. DP raised the question of automating the Jet A1 payments at the pump like we have for AVGAS. **Action JH to speak to Tokheim to get an estimate.**

8) SAFETY MATTERS

JH wanted to thank Robin and Lee for fixing the runway lights and the flashing beacon. PB asked if we should replace the runway lights with drive over lights to avoid them continuously being broken. DP asked if the runway lights were cost effective, other airfields have late openings one night a week during the winter for night flying.

The taxiway cracks towards hold Charlie do need addressing. **Action JH to order some sand so the cracks can be filled on the next working party.**

9) AIRFIELD GENERAL

Tim Dighton has completed the concrete outside bay 8 at material cost price (no labour charges) and bagged and delivered chalk to the airfield. Tim has also offered to refresh the concrete by the fuel pumps on the same basis. A discussion followed on how we can show our appreciation. The committee agreed to fund £500 of flying vouchers.

The anemometer and wireless weather transmitter are now repaired at a cost of £600 due to being out of warranty. Automated weather on the FAC website is now reinstated. JH suggested a more commercial weather station may be beneficial in the future where individual components can be repaired.

A member had suggested moving the windsock by the road to hold Whiskey to lessen the effect of misreading due to the hangars. It was felt that everyone uses the windsock at hold Bravo and therefore not worth moving.

PB suggested that the club invest in general tools and equipment to perform odd jobs and maintenance, items such as a cement mixer, pickaxe, sledgehammer etc. This was agreed. **Action PB to produce a quote.**

PB asked if due to the high cost of replacing the fence, whether it is worth the club buying some fence posts and gravel boards now so that members can replace the fence over time. **Action PB to arrange.**

10) IER/RFFS

JH reported that we now have 30 members on the rota and formal training is being arranged for the new recruits. DP asked if we were approaching any CASC limits on non-flying members. **Action JH to review CASC rules.**

11) HANGARS

RS reported a couple of spaces free in the old hangar, he will review the waiting list.

CJ had reviewed the old hangar doors and the wheels either need replacing or repairing.

The hangar bins need emptying, this should be the responsibility of the hangar occupants and bin bags will be provided.

PP noted that the new flexwing wing in hangar 8 is overhanging the other aircraft. RS to review.

12) RUNWAYS RESTAURANT

The fryer and hot cabinet are on back order. The boiler requires daily restarts each morning and requires a new pump for around £300. This was agreed.

Kerry is having chemotherapy and a gift for her was discussed.

13) AOB

None

The meeting closed at 20:44.

Date of next meeting: Friday 17 December 2021 18:00