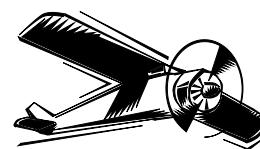


FENLAND AERO CLUB – Management Team

Fenland Airfield, Jekils Bank, Holbeach St Johns Spalding, PE12 8RQ

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MINUTES OF THE MEETING OF THE FENLAND AERO CLUB MANAGEMENT TEAM

Present:	Oliver Wheeldon (OW), Ziggy Krasa (ZK), Jeff Helm (JH), Steve Brown (SB)
Others in Attendance:	Josh Brown (JB), Lee Dickins (LD), Lisa Brown (LB)

TUESDAY, 20 MAY 2025 @ 18:30

1) APOLOGIES: None

2) SAFETY MEETING (chaired by CFI - safety forms and safety issues)

LB reported a safety issue where a model aircraft south of the airfield was believed to be higher than a fixed wing aircraft at 700ft. The tower had spoken to the model aircraft club who claim the model aircraft telemetry showed the model under 400ft and the fixed wing aircraft lower than this. JH suggested that many members were probably not aware of the agreement we have with the model aircraft club and that defining a noise abatement area over the model club might help to avoid overflying. OW asked if a safety form had been filed. **Action LB to request a safety form is completed to gather further information.**

3) MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 22 April 2025 were published to the website.

4) UPDATES ON ACTIONS FROM PREVIOUS MEETINGS

The aerodrome manual changes as a result of the last CAA audit have been circulated.

JH had met with the military regarding potential Wildcat refuelling at the end of August, they will get back to us to confirm.

Tactfil discussions have progressed with JH speaking to our insurance company regarding military waivers. SB raised his concerns regarding heavy helicopters damaging the grass and the weight of a fuelling truck.

5) CLUB ADMINISTRATION AND MEMBERSHIP

70% of members have renewed, this is 10% down on normal but LB noted several people that still need to pay.

JH had issued members the AGM date and committee nominations are now on the noticeboard.

6) FINANCE

The end of year accounts are now reporting a 4k loss after being reviewed by the accountants. JH will follow this up as to why.

The electricity contract will be renewed with Scottish Power for 12 months at the end of May. The price will drop from 33p per kW to 22.5p. This is the cheapest supplier JH can find.

7) FUEL

Pump prices will drop around 5ppl at the end of the week.

JH noted annual Jet A1 sales of around 15000 litres, consistent with previous years.

8) AIRSIDE AND ACCOUNTABLE MANAGER

The CAA have reported two audit observations in their recent desktop audit. We need to produce an organigram (org chart) and also resolve minor discrepancies in our AIP entry (declared runway distances and warning pilots of the ditches).

9) IER/RFFS AND A/G RADIO

The process for NOTAMing no weekend IER is working well. LB will chase the A/G radio operators that we paid for training but are down on their allocated shifts.

The fire truck battery has been replaced and maintenance items are being documented.

LD will take over IER manager from Pete Suckow, Pete was thanked for all his additional time put into IER.

10) NON-AIRSIDE

LD had identified 4 dangerous benches outside the clubhouse, and saved 2 of them. We need to purchase some more at around £200 each. The septic tank has a blockage and will be investigated once emptied. **Action JH to get a quote for replacement benches.**

11) HANGARS

Some of the hangar door cladding is rattling and need new screws.

It was noted that the test UFO light in the new hangars doesn't work well due to the low ceiling height.

12) EVENTS

The aerobatics competition is on June 13,14,15. LD will be the FAC contact, with help from ZK.

Wings and Wheels will be on the Sunday only, August 24.

13) FENLAND FLYING SCHOOL

Nothing to report.

14) RUNWAYS RESTAURANT

No representation.

15) QUESTIONS FROM ATTENDEES AND AOB

None

The meeting closed at 20:42.

Date of next meeting: June 16, 2025.