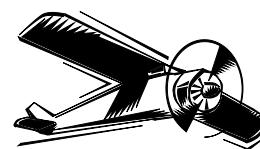


FENLAND AERO CLUB

Fenland Airfield, Jekils Bank, Holbeach St Johns Spalding, PE12 8RQ

EGCL / Tel: 01406 - 540330 / Email: secretary@fenlandairfield.co.uk



MINUTES OF THE MEETING OF THE FENLAND AERO CLUB COMMITTEE

Present:	Ziggy Krasa (ZK), Jeff Helm (JH), Josh Brown (JB), Pete Begley (PB), Heidi Barrett (HB), Steve Brown (SB)
Others in Attendance:	Oliver Wheeldon (OW), Lee Dickens (LD), Peter Suckow (PS), Tim Dighton (TD), Ray Nicholson (RD)

THURSDAY, 10 JULY 2025 @ 18:30

1) APOLOGIES: David Petters, Lisa Brian, Simon Cooke

2) SAFETY MEETING (chaired by CFI - safety forms and safety issues)

SB wanted to remind members of his tips on safer joining, after a visiting aircraft joined crosswind from the north opposite a visiting aircraft joining downwind from the south. OW asked if a safety form has been completed. **Action JH to put the tips on safer joining information on our website.**

OW still requires the last 3 completed safety forms to send to the CAA.

Rabbits are becoming an issue at the airfield. **Action PB to contact the pest control company.**

3) MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 16 June 2025 were published to the website.

4) UPDATES ON ACTIONS FROM PREVIOUS MEETINGS

JH asked the new committee to review all outstanding actions on Basecamp and re-assign.

5) CLUB ADMINISTRATION AND MEMBERSHIP

Agreed committee roles (elected and non-elected):

Secretary = Jeff Helm

Chairman = Ziggy Krasa

Vice Chairman = Pete Begley

Treasurer = Josh Brown

Airside manager = David Petters

Non-airside manager = Ziggy Krasa

Safety officer = Steve Brown

Fuel manager = Jeff Helm

Hangar manager = Pete Begley

IER manager = Lee Dickins

Events manager = Heidi Barrett

Membership secretary = Lisa Brian

(Accountable manager = Oliver Wheeldon)

Action JB to ensure everyone on the committee has access to email, Basecamp and Google Drive, running a training session if necessary.

Action JH to update the committee contacts on the noticeboard.

Action JH to bring the committee declaration to sign to the next meeting – rule 5.4

6) FINANCE

No update.

Action JB to review finances and draft a budget for the year.

7) FUEL

JH had received an email from the visiting Wildcats in September asking for a cost (landing fees and military fuel truck onsite). **Action JH to ask for number of movements. Action ALL to review costs at similar airfields.**

8) AIRSIDE AND ACCOUNTABLE MANAGER

OW asked the new committee to ensure any processes, training and record keeping are done as per the airfield manual.

9) IER/RFFS AND A/G RADIO

NOTAMS continue to be produced when no IER crew is available.

LD noted the truck needs maintenance. A discussion followed on doing the work ourselves vs a commercial organisation. JH suggested an annual service/inspection. **Action ZK to get a quote for an annual inspection.**

RN raised the lack of engagement from some of the new ROCC holders. Signed agreements are in place for minimum numbers of shifts. **Action JH to check all ROCC holders are part of the Tower WhatsApp group.**

10) NON-AIRSIDE

JH noted the EICR repairs invoice has still not been received.

TD and PS will be painting the fence soon.

TD kindly replaced the broken window in the tower.

The end of runway marker board frames need to be replaced.

11) HANGARS

PB reported one newly vacated space and 11 people on the waiting list. PB will investigate the costs of the club purchasing their own hangars, if landlord consent was given. **Action ZK to talk to our landlords regarding hangars.**

SB reported that hangar owners who haven't paid their membership renewal need to be chased up. **Action JH to check hangar occupants against the membership list.**

12) EVENTS

Wings and Wheels planning is progressing well.

13) FENLAND FLYING SCHOOL

SB asked if the club would support the flying school moving their electricity to the club's supply, the current supply is fed from the E-Plane hangar. FFS would pay for all costs and a new submain meter would be installed for monthly billing. This was agreed in principle.

14) RUNWAYS RESTAURANT

ZK presented the licensee applications. It was unanimously agreed to take forwards Damian Wawrzyniak of Modo Food as the preferred application. **Action ZK to speak to Damian to plan next steps. Action JH to draft a letter for landlord consent.**

15) QUESTIONS FROM ATTENDEES AND AOB

None

The meeting closed at 20:17. Date of next meeting: w/c August 4 or w/c August 11.