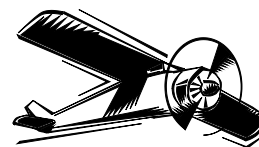


FENLAND AERO CLUB

Fenland Airfield, Jekils Bank, Holbeach St Johns Spalding, PE12 8RQ

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MINUTES OF THE MEETING OF THE FENLAND AERO CLUB COMMITTEE

Present:	Ziggy Krasa (ZK), Josh Brown (JB), Jeff Helm (JH), Heidi Barrett (HB), Steve Brown (SB), Lisa Brian (LB)
Others in Attendance:	Lee Dickens (LD), Simon Cooke (SC)

MONDAY, 18 JUNE 2026 @ 18:30

1) APOLOGIES: David Petters (DP), Pete Begley (PB), Andy Blewett (AB), Steve McCarthy (SMC), Annette McCarthy (AMC)

2) SAFETY MEETING (chaired by CFI - safety forms and safety issues)

No issues raised.

3) MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting on May 7 were approved.

4) UPDATES ON ACTIONS FROM PREVIOUS MEETINGS

JH reported that most of the CAA audit actions are complete. Outstanding items include updating the AIP, refreshing printed documentation in the tower and IER training documentation to be reviewed. Road signs by the 26 threshold have been actioned and a skip is being delivered 09/07. Previous noted issues with hangar arrears have been resolved.

SC has updated risk assessments and ordered fuel apron signs, the actions from the petroleum audit are being actioned. SC asked if we should do another 100LL tank(s) pressure test, JH had spoken to Octane and the cost was approximately £700 per tank. We currently monitor leaks through comparisons between fuel sales and the tank dips, however it was felt a pressure test mitigates any future leak liability. **Action SC/JH to get a second quote for pressure testing.**

5) CLUB ADMINISTRATION AND MEMBERSHIP

There were no agenda items or honorary nominations submitted for the AGM. JH ran through the 3 proposed rule changes.

The AGM agenda and briefing pack were finalised.

6) FINANCE

JB reported almost £87k in the bank.

7) FUEL

JH showed three 20,000L overground tank 100LL quotes (excl. installation) at 35k, 60k and 115k. A new tank budget would likely need to be 75k. A discussion followed on priorities.

The Air Ambulance helicopter landing lights have been removed by Air Ambulance, they were never used operationally.

JH gave an update on Fenland Aero Services Ltd. The company is formed with a Monzo bank account, Xero setup. Corporation tax, VAT and PAYE have been applied for. Our accountants will be updating the articles of association and trust deeds. April sales were £4879 (19 helicopters) and May £3833 (9 helicopters), so far we have sold 38,000L through Tactifil. All civilian Jet A1 sales are now being invoiced through Tactifil. A discussion followed on advertising our refuelling services.

In order to meet HMRC “arm’s length” requirement for a trading subsidiary, JH had drafted a licence agreement between FAC and FAS for operational services at a cost of 3ppl.

Salaries for dispensing need to be revisited to ensure we meet minimum wage regulations.

Fenland Aero Services now has a published virtual number for bookings, 07700 142472.

8) AIRSIDE AND ACCOUNTABLE MANAGER

No updates.

9) IER/RFFS AND A/G RADIO

LD reported 2 prospective IER volunteers. SC has sent all the fire truck measurements to Perren to quote for a replacement foam extinguisher. Crouch will be onsite this week for the fire truck inspection.

10) NON-AIRSIDE

We have renewed our electricity contact with Scottish Power starting 31/07 for 12 months at roughly the same price. We are switching to smart meters and monthly direct debit so we can track our electricity spend by month.

JH asked what paperwork we needed to update to designate the marquee area as non-airside. LD replied the area could be barriered when in use. SC will update the airside drawings and SB will need to update their risk assessments.

JB gave an update on the new CCTV system. We have 2 new PTZ (tracking) cameras and a new wifi access point installed on the outside of the new hangars and more cameras will follow to cover the whole airfield.

JB is writing an interface from the new weather station to publish real-time data to the website.

11) HANGARS

LD noted that the old hangar needs a good tidy up.

We need to remind hangar occupants of the club rules around allocation of space, where aircraft not in regular use occupants can be given notice, to maximise space for active pilots.

12) EVENTS

HB gave an events update. Megan has been successfully contacting companies for Wings and Wheels raffle prizes. The Marquee now has a floor and is looking great and will be first used for the Chipmunk fly-in. We are looking for volunteers to help with Wings and Wheels.

There are lots of new events planned including a Ladies of Aviation get together on Aug 15 and a Spotters Club on the 2nd Thursday of the month.

The BBMF have confirmed a flypast at Wings and Wheels by the Spitfire, Hurricane and Dakota.

Tim Dighton has kindly been in contact with SkyDemon, SkyDemon have agreed to come to Fenland to do a 2 hours "hints and tricks" talk in March 2027.

13) FENLAND FLYING SCHOOL

LB reported that the flying school is very busy at the moment and they are looking for another PPL instructor.

14) RUNWAYS CAFE

Runways will be providing refreshments for the AGM.

AB had emailed the committee to request a reduction of the non-member commission paid to FAC. A positive discussion followed and it was agreed to park until we can discuss at the next meeting with AB/SMC/AMC.

15) QUESTIONS FROM ATTENDEES AND AOB

None

The meeting closed at 20:39. Date of next meeting to be agreed by the new committee.