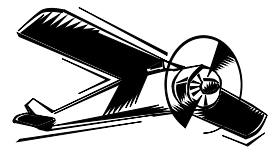


FENLAND AERO CLUB

Fenland Airfield, Jekils Bank, Holbeach St Johns Spalding, PE12 8RQ

EGCL / Tel: 01406 - 540330 / Email: secretary@fenlandairfield.co.uk



MINUTES OF THE MEETING OF THE FENLAND AERO CLUB COMMITTEE

Present:	Ziggy Krasa (ZK), Josh Brown (JB), Jeff Helm (JH), Heidi Barrett (HB), Colin Albone (CA), Steve Brown (SB), Lisa Brian (LB), Andy Blewett (AB), Steve McCarthy (SMC), Annette McCarthy (AMC)
Others in Attendance:	Lee Dickens (LD), Simon Cooke (SC), Tim Dighton (TD), Robin Tuner (RT)

THURSDAY, 16 JULY 2026 @ 18:30

1) APOLOGIES: Pete Begley (PB)

2) SAFETY MEETING (chaired by CFI - safety forms and safety issues)

SB reported an incident at the start of July of a collapsed nosewheel by a departing visitor, no safety form has been completed. **Action JH to check the club rules regarding whether based aircraft need radios.**

3) MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting on June 18 were approved.

4) UPDATES ON ACTIONS FROM PREVIOUS MEETINGS

The electricity smart meter installation was postponed as the engineer needed access to all buildings, this will be rescheduled. Changing the hangar meter in Frosts is also problematic as it could affect their supply for a couple of hours.

JH has informed the CAA of Simon Cooke taking over as Accountable Manager. JH will send the CAA the updated aerodrome manual in regards to the audit actions.

5) CLUB ADMINISTRATION AND MEMBERSHIP

New committee roles are:

Secretary = Jeff Helm

Treasurer = Josh Brown

Chairman = Ziggy Krasa

Vice chairman = Pete Begley

Airside manager = Simon Cooke

Non-airside manager = Josh Brown

Fuel manager = Jeff Helm

Hangar manager = Pete Begley

IER manager = Lee Dickins

Events manager = Heidi Barrett

Safety officer = Steve Brown

Membership secretary = Lisa Brian

The Committee considered two complaints regarding member conduct during the recent AGM. Following review, the Committee found no evidence of misconduct or procedural breach and determined that no further action was required. **Action JH to respond to the complaints.**

6) FINANCE

JH shared the profit and loss report from Xero and we are currently tracking towards a small profit. Cash in bank is 84k.

7) FUEL

Our recent fuel delivery has not changed the retail price, but with a slight reduction in cost the markups have returned to normal.

We need to consider replacing the Tokheim fuel system. We have been quoted for £3002.76 to upgrade the backend PC from Windows XP and annual maintenance is due September 1 at a cost of £3413. We also need to spend £1744.90 with Tokheim to move the broadband link to Starlink in order to decommission the analogue telephone lines which are costing us around £2000 per year. **Action JH to get a formal quote from Octane.**

8) FENLAND AERO SERVICES

Profit to date since April is £6500. In order for FAS to run at “arm’s length” with FAC (HMRC guidelines), FAC will enter a licence agreement with FAS to charge FAS 3ppl for use of the airfield and infrastructure. All remaining profit can be donated back to the club at the end of the year. JH has drafted a licence agreement and circulated for review.

9) AIRSIDE AND ACCOUNTABLE MANAGER

SC is tidying up the aerodrome manual on top of the changes required by the CAA. New signs have been ordered for the new fireman’s switches.

10) IER/RFFS AND A/G RADIO

Tim Dickinson is now signed off as radio operator. SC has updated and re-issued the emergency orders. Replacing the foam extinguisher is taking time to sort but in the meantime we have fully compliant foam.

11) NON-AIRSIDE

RT kindly offered to help around the airfield, for example keeping the weeds down and looking after the front entrance. A question was raised whether hangar fees could be offset. JH explained that HMRC would see it as paid employment and therefore tax liable and not practical, however on-duty volunteer refreshments could be provided. An honorary membership could also be proposed at a future AGM.

12) HANGARS

One of our late payers has moved out, although there is still £200 outstanding. There are now a couple of hangar spaces which PB will fill.

13) EVENTS

The Chipmunk fly-in is on July 19, currently only a couple of aircraft booked in. AEF flights are available. We have a band booked for the 80s night on August 8. A new Lady Aviators of Fenland (LAFs) gathering is on August 15. HB would like some LAF badges produced, this was approved.

14) FENLAND FLYING SCHOOL

No update.

15) RUNWAYS CAFE

AB gave an update on the continued success of the cafe. A proposal had been sent to the committee to renegotiate or cap the non-member turnover commission in order to reinvest profits into vending machines for out of hours and also an ice-cream van. JH gave the new committee a recap on the 10% non-member commission. A positive discussion followed. It was agreed that the cafe should no longer be responsible to cover the cost of meals and refreshments for IER and tower volunteers, costs will now be covered by the club. JH suggested that potentially the club could buy the vending machines but still operated by the cafe under a sales commission agreement. **Action AB to look at vending machine costs.**

The cafe have an opportunity to purchase a static ice-cream van and base it at the airfield. The committee had no objections.

16) QUESTIONS FROM ATTENDEES AND AOB

CA asked who runs the club between the committee standing down at the AGM and the election results being announced. JH replied that the current committee continue until the election results and the AGM meeting is adjourned rather than closed. It was suggested we could return to the previous method of closing the elections on the night.

The meeting closed at 20:32. Date of next meeting TBC.